MEMBERS PRESENT: David Sprinkle, Charles Blackmon, Brad Hayes, Mona Edwards

MEMBERS NOT PRESENT: Randall Kaplan, Ward Russell

OTHERS PRESENT: Charles Maimone, Vice Chancellor for Business Affairs, Liaison; Chancellor Franklin D. Gilliam, Jr.; Jerry Blakemore, General Counsel; Waiyi Tse, Chief of Staff; Jorge Quintal, Associate Vice Chancellor for Facilities; Chief of Police Paul Lester; Macea Whisettse, Executive Assistant to the Vice Chancellor for Business Affairs; Shannon Bennett, Assistant Secretary to the Board of Trustees; and other members of the administration, faculty, staff and general public

PROCEEDINGS:

Sprinkle called the meeting to order at 8:03 a.m. A quorum was confirmed.

Sprinkle read the Conflict of Interest Statement from the State Government Ethics Act and the board’s duty to avoid COI and appearances of COI, if any should be identified. None were identified.

Sprinkle made a motion to approve. Hayes moved and Blackmon seconded; and the Business Affairs Committee unanimously approved the minutes with no additions or corrections.

Sprinkle turned the meeting over to Charles Maimone.

1. Discussion Items
   • UNC Campus Security Initiatives Update (BAC-1) – UNCG Police Chief Paul Lester
     a. Review of UNCG’s Campus Security Initiatives Progress:
        i. In August 2013, President Ross asked for a review of current security practices, an assessment of pending needs, and recommendations for coordinated action.
        ii. The 2014 review produced 26 findings and 36 recommendations that addressed a wide range of issues.
        iii. UNCG has multiple useful data and information resources, including:
            1. UNCG Campus Crime and Fire Log
            3. Campus Safety and Security Data Analysis Cutting Tool
            4. DOE Final Program Review (Complaints & Findings)
            5. CARD - General Administration Clery Act Records Database
            6. Clery Handbook and Online Clery Training
            7. SpartanAlert for Emergency Notifications and Timely Warnings
b. UNCG has completed approximately 30 of the 2014 recommendations. The remaining recommendations are either in progress or pending system-wide consensus.

c. UNCG’s notable accomplishments include:
   i. National Accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA) in March 2016
   ii. Recognition by GA as the system-wide advance sexual assault training resource
   iii. Campus Violence Resource Center
   iv. Year 3 with the LiveSafe Mobile Security app
   v. Completion of the four year Master Security Plan

- Human Resources Introduction and Overview May 2017 (BAC-2) – Michelle L. Moone, CHRO
  a. Michelle L. Moone was hired on December 12, 2016. In her first 90 days, her work and assessment included:
     i. Conversations with over 150 stakeholders
     ii. Implementation of the new HR Operating Model:
        1. Talent Management and Engagement
        2. Compliance
        3. Centers of Excellence
        4. HR Client Partners
     iii. Identifying two “Critical Ingredients” to support UNCG’s strategic priorities and student success:
        1. Attract, recruit and hire every single time and on time the highest-quality, most talented and well-prepared faculty and leaders
        2. Ensure a system of practices, processes and relationships to effectively and consistently engage top talent
     iv. Reorganization of HR, resulting in leaner operations and greater strategic alignment
     v. Redefining the mission, vision and core values

2. Action Items
- Nursing and Instructional Building – South Chiller Plant Exterior Design (BAC-3) – Jorge Quintal, associate vice chancellor for facilities
  a. Quintal introduced Chris Roberts, who serves as a principal for LS3P in Raleigh, NC
  b. LS3P is the designer for the Nursing and Instructional Building.
  c. The total Nursing and Instructional Building project budget is $105M. Included in this project are three phases of work:
     1. the building of a regional chiller plant
     2. the demolition of the existing McIver science building
     3. the construction of the new building
  d. Roberts summarized the scope of the first phase of the project, the South Chiller Plant Exterior Design:
     1. The chiller supplements the McIver Chiller Plant and will be located at the intersection of Forest Street and Oakland Avenue.
        In May 2020, the Nursing and Instructional Building is expected
to be completed. The South Chiller Plant is expected to be completed in 2019, in time to support the new Nursing building.

e. Sprinkle made the motion to approve. Blackmon moved and Hayes seconded; and the Business Affairs Committee unanimously voted to recommend approval of action item BAC-3 by the full board.

• Parking Deck Repairs Campus-Wide (BAC-4) – Maimone
  a. Project scope:
      1. This includes repairs to slabs, expansion and control joints as well as installation of new drains. This work will extend the lifespan of the decks.
      2. The total project budget is $3M.
      3. The firm of SKA Consulting Engineers, Inc., Greensboro, NC is recommended as the Designer to prepare the design plans needed to conduct the work.
  b. Sprinkle made a motion to approve. Hayes moved and Blackmon seconded; and the Business Affairs Committee unanimously voted to recommend approval of action item BAC-4 by the full board.

3. Information Items

• BAC – 5 Quarterly Facilities, Design and Construction Update
• BAC – 6 Report on Architects and Engineers Appointed by Chancellor (Gove Elevator Modernization)
• BAC – 7 Report on Architects and Engineers Appointed by Chancellor (2017-18 Open End Agreement Contracts)
  a. BAC-7.1 Memorandum
• BAC – 8 Quarterly University Investment Fund Update
• BAC – 9 Quarterly Enrollment and Tuition Update
• BAC – 10 2017-18 Budget Comparisons as of January 27, 2017

Sprinkle made a motion to adjourn. Hayes moved and Blackmon seconded. Motion passed.

The meeting was adjourned at 9:35 a.m.

Respectfully submitted,

[Signature]

Waiyi Tse
Interim Assistant Secretary to the Board