MINUTES
The University of North Carolina at Greensboro
Board of Trustees
Academic Student Affairs Committee
May 1, 2013

MEMBERS PRESENT:
Kate Barrett, Charles Blackmon, Chelsea Boccardo, Carolyn Ferree, Linda Hiatt, Skip Moore, and Provost David Perrin

OTHER BOARD MEMBERS/GUESTS:
Daniel Bibeau, Alan Boyette, Cherry Callahan, Sarah Carrigan, Imogene Cathy, Edna Chun, James Clotfelter, Vidya Gargeya, Helen Hebert, Celia Hooper, Lawrence Jenkins, Stacy Kosciak, Vicki McNeil, Benita Peace, Judy Piper, Kim Record, Cindy Reed, Steve Roberson, David Schaefer, Jim Settle, Terri Shelton, John Sopper, Mike Tarrant, Reade Taylor, and David Wyrick

PROCEEDINGS: Moore welcomed members/guests. Greetings were exchanged and agenda items were addressed.

Approval of Minutes of March 6, 2013. The minutes were unanimously approved.

Provost Report
Provost Perrin announced a system of proposing new academic programs to General Administration. The UNC System has established a process whereby no institution can have more than three programs under review at one time. UNCG has created a process and criteria for the evaluation of new undergraduate and graduate program proposals of prioritizing three we want to have on the list (handout). He also updated Trustees on our budget reduction planning situation, academic program review, comprehensive review of enrollment management strategy, entrepreneurial activities (handout), modification of development areas (half day will be dedicated to this matter at the Deans Council Retreat), and shared 2008-2012 faculty teaching workload data.

Student Affairs Report
VC Callahan presented life as a UNCG student via Power Point slides and answered questions.

Research and Economic Development Report
VC Shelton explained awards and submissions data (handout). She highlighted unique activities in the Center for Geographic Information Science on how teaching, research, community engagement, and economic development are connected. She expressed concern over the effects of sequestration on research awards/submissions and stated ORED is in the last phase of recruiting for a Director of the Office of Innovation and Commercialization.
ACTION ITEMS:

*Candidates to be Awarded Degrees and Certificates May 2013*
Trustee Moore requested a motion to recommend this item for approval to the full board (consent agenda). Trustee Hiatt moved and Trustee Ferree seconded. The motion carried unanimously.

INFORMATION ITEMS:

*Report of Additions to and Deletions from the December 2012 Degree Candidates List*
No discussion followed.

*Annual Summary Report of Action Items Approved by Authority Delegated to Chancellor*
As part of the Institutional Plan for Management Flexibility for Personnel Appointments Policy granted to UNC campuses by the Board of Governors, part of the process is that the Chancellor will annually provide at the Spring meeting of the Board of Trustees, an appropriate summary of personnel actions taken under this delegation of authority for the current academic year.

*Affirmative Action Program and Promotion and Tenure Decisions by Race and Gender*
Ms. Benita Peace (Affirmative Action Officer, Human Resources) explained ten-year data charts on the progress toward recruiting and retaining ethnic minorities and females consistent with the goals established by the UNCG Affirmative Action Program. She also shared a similar handout that included an ethnic breakdown column. Discussion followed regarding faculty and staff diversity and promotion and tenure decisions by ethnicity and gender.

*Quality Enhancement Program in Preparation for SACS Reaffirmation Process*
Provost Perrin introduced Dr. Vidya Gargeya (Bryan School of Business and Economics) and Mr. John Sopper (Undergraduate Studies), who have largely been responsible for leading the QEP selection process. Dr. Gargeya explained the process moving forward and shared a handout. He summarized three elements of the QEP process: 1) selection of a topic, 2) design of what we are going to do and developing the topic as a plan, and 3) implementation. In addition, it was noted that a recent visit by the Vice President of SACS indicated UNCG is well-positioned for submission of review materials by the deadline.

CLOSED SESSION:

*Personnel Report dated April 12, 2013*
Trustee Moore deferred this item to the full board closed session on May 2, 2013.

The meeting was adjourned at 3:25 p.m.