MINUTES  
The University of North Carolina at Greensboro  
Board of Trustees  
Business Affairs Committee  
May 1, 2013

MEMBERS PRESENT: Susan Safran, chair, and David Sprinkle

OTHER BOARD MEMBERS/GUESTS: Kate Barrett, Linda Brady, Bonita Brown, Imogene Cathey, James Clotfelter, Howard Doyle, Jill Hillyer, Donna Honeycutt, Fred Patrick, Jorge Quintal, Cindy Reed, Steve Rhew, David Schaefer, Reade Taylor, Jan Zink

PROCEEDINGS: Ms. Safran called the meeting to order at 10:07 a.m. Quorum was not available for the approval of the minutes. These will be brought forward at the next committee meeting, August 28, 2013.

ACTION ITEMS:

Designer Selection for North Practice Field Renovation (BAC-1)

This project includes reconstructing the field with a new natural surface, adding and improving the field drainage system, expanding the irrigation system, replacing fencing and gating, adding lighting and a water reclamation system and other repairs as needed. The project budget is $950,400.

Thirteen letters of interest were received, four from Guilford County. Three firms were interviewed. The firm of CHA Consulting of Cary, NC is recommended as designer due to their specialty in sports and athletic projects as well as extensive experience with university projects nationwide and in North Carolina, their practice of assigning one person to manage the design and follow through with construction administrative services and their up-to-date knowledge of construction costs for these types of facilities.

Ms. Safran asked where the North Practice Field was located. It is beyond the tennis courts toward Market Street. The three golf holes will not be affected by this renovation.

Due to lack of quorum this item will be presented at the full board on May 2, 2013.

INFORMATION ITEMS:

Report on Architects and Engineers Appointed by the Chancellor (BAC-2)

The project for upgrading the elevators in the Eberhart Building falls under the Chancellor’s authorization for funding with a project budget of $420,000.

This project will modernize an existing elevator to address ADA accessibility and install a second new elevator in an existing elevator shaft to address capacity issues. Thirteen letters of interest were received, three from Guilford County.
The firm of John B. Hawkins, AIA, Architect of Chapel Hill, NC was recommended due to their experience on similar elevator projects and upgrades and their proven success with design services for UNCG.

Ms. Safran expressed surprise regarding the cost of the project. Mr. McAllister advised that elevators, due to safety regulations and specialization of vendors, are among the most expensive items for renovation or modernization.

Report on Architects and Engineers Appointed by the Chancellor for Open End Agreement Contracts (BAC-3)

A list of firms was distributed to the Board outlining the type of firm, name, location and HUB status for firms that we use on an as needed basis for projects with budgets of $500,000 or less. These types of firms include architectural design, asbestos abatement, civil engineering, electrical engineering, interior design, landscape design, materials testing and geotech, mechanical engineering, scheduling services, structural engineering, survey engineering, and utility locators.

Reade Taylor announced that UNCG has won the Grand Award for Professional Grounds Maintenance from the Professional Grounds Management Society. Mr. Taylor then shared excerpts from an email received by Chancellor Brady from the parent of an incoming freshman thanking us for the care and beauty of the grounds. She stated that seeing the care taken for the campus appearance made her feel much safer about letting her shy daughter live on campus rather than commute.

Chancellor Brady and Mr. Taylor responded with thanks to the parent.

Energy Usage at UNCG (BAC-4)

An overview of UNCG energy consumption and cost data was shared. A tour of the steam plant, the largest consumer of energy, was given by Jorge Quintal and Daniel Durham.

There being no further business, Ms. Safran adjourned the meeting at noon.

Respectfully submitted

[Signature]

Donna Honeycutt