MEMBERS PRESENT: Susan Safran, chair, Randall Kaplan, Harriet Smalls, and David Sprinkle

OTHER BOARD MEMBERS/GUESTS: Kate Barrett, Chelsea Boccardo, Linda Brady, Bonita Brown, Mike Byers, Imogene Cathey, James Clotfelter, Rollin Donelson, Howard Doyle, Carolyn Ferree, Jill Hillyer, Donna Honeycutt, Steve Honeycutt, Tim Johnson, Sarah Krive, Vicki McNeil, Scott Milman, Richard Moore, Fred Patrick, David Perrin, Jorge Quintal, Kim Record, Cindy Reed, Steve Rhew, Steve Roberson, Jim Settle, Terri Shelton, Mike Tarrant, Reade Taylor

PROCEEDINGS: Ms. Safran called the meeting to order at 10:00 a.m. Initially, without quorum present the meeting proceeded with information items first. There was a quorum present for the action items.

INFORMATION ITEMS:

Report on Architects and Engineers Appointed by Chancellor (BAC-6)

Chancellor Brady has approved two appointments since the last Board meeting. The Campus Master Plan Update has a budget of $250,000. The scope of work will include reviewing the existing master plan; reviewing recommendations from space studies for the School of Music, Theater and Dance, HHP and Athletics; incorporating the Spartan Village into the master plan; incorporating recommendations of the Transportation Master Plan into the land use plan; reviewing and incorporating student recreation fields' needs; and developing architectural design guidelines.

Seventeen letters of interest were received for the above project, none from Guilford County. The firm of Sasaki Associates, Inc. of Watertown, MA was recommended to the Chancellor due to the firm’s familiarity and knowledge of the UNCG Campus Master Plan and Strategic Housing Plan. The firm has a history of successful experience working with UNCG and its stakeholders. The firm has extensive national campus master planning experience and the firm proposed a master planning methodology and approach that has been successful with UNCG on previous planning endeavors.

The Chancellor also approved Environmental Continuity Consulting Services for the parking lot improvements at 1600 W. Lee Street. The services are estimated to cost $50,000. The firm of SITECH of Raleigh, NC was recommended to the Chancellor as they are used exclusively on state property by the NC Department of Administration for environmental services. They performed the Phase I Environmental and Limited Site investigation for the property and have great familiarity with existing conditions. Also SITECH has shown a history of excellent rapport with the NC Department of Environmental and Natural Resources.

UNCG Investment Funds Update (BAC-7)

Mr. Taylor advised the Board that the UNCG Investment Fund approved a spending rate of 4.25% of the three prior December 31 balances for the next fiscal year. This is the same rate as last year and will
result in the distributions of $8.2 million compared to $7.0 million for the current year. This is a 17% increase due to significantly fewer underwater funds.

**Strategy Driven Facilities (BAC-8)**

Mr. Taylor gave a presentation on the strategy behind the recently completed and current building projects on campus and how they relate to our strategic plan. It is important to distinguish the difference between facilities constructed with state appropriations, facilities constructed with debt that is repaid from mandatory fees and facilities constructed with debt repaid by the users. The largest part of our building has been in the residential area which is repaid by the users in the form of rent for living on campus.

Mr. Taylor offered eight UNCG Strategic Plan goals addressed by facilities. Those goals are:

- Increase retention rate to 80%; 4-year graduation Rate to 34%; 6-year graduation rate to 60%
- Employ Math Emporium model
- Make UNCG the first choice
- Attract diverse students and integrate international experiences
- Develop programs to enhance expertise for birth-12 education professionals
- Improve Health and Wellness
- Living learning communities
- Increase visibility, availability, competitiveness of athletics program

Dr. Sarah Krive, Assistant Dean of the Lloyd International Honors College, Mr. Tim Johnson, Director of Housing and Residence Life, Dr. Steve Roberson, Dean of Undergraduate Studies, and Ms. Kim Record, Director of Intercollegiate Athletics spoke to the Board about their various areas and how the facilities on our campus have assisted their programs in becoming more successful.

Mr. Sprinkle asked the qualifications to be admitted to the Lloyd Honors College. Dr. Krive advised that a 3.8 GPA, 1200 SAT or 2700 ACT score was necessary. If the applicant is already a student at UNCG a 3.3 GPA is required. The program stresses one on one work with a faculty member to create disciplinary honors.

Ms. Safran asked if there was a waiting list for rooms in the residence halls. Mr. Johnson reported that we are overbooked. Prior to reopening the Quad we had students living in lounges and Residence Advisors had to have roommates which made private meetings difficult. Mr. Sprinkle asked how many students we were now housing. Mr. Johnson stated that of the 2,600 freshmen last fall we housed 1,900. We house approximately 38% of our students of all classes on campus now. In the fall of 2013 we will add 500 net more upper classmen beds (800 in the village less 300 temporarily lost with Reynolds off line for renovation) and create our first graduate student housing in Lofts on Lee. Currently we do not have trends for knowing if students desire to live on campus. Mr. Johnson advised that since we have never had enough capacity in the past we have not kept records on that information but have begun with the new space to track this information. We do try to be competitive in price with surrounding off-campus rental units; however parents do like the security and structure provided by on-campus living at least at the beginning of the college career.

Ms. Boccardo asked Mr. Johnson to speak about Greek life. Mr. Johnson announced that our first fraternity will have space on campus next year in the Tower Village residence hall. We currently have sororities already on campus.
Mr. Sprinkle asked if students who live on-campus are using on-line courses. They are using this tool.

Dr. Roberson advised that in 2010 we had 250 students in living learning communities (LLC) on campus. As of this fall we had 1,000 students and hope for 1,500 next year. No other campus is doing this to the same extent as UNCG. So far we have been able to accommodate the demand. In Jefferson Suites we have a LLC for entrepreneurship. There are others for art, interior architecture, pre-health, and 1st generation students. Some of the ideas are coming from faculty interests. We are keeping records on the success rates and trends of this program.

Dr. Roberson advised that currently the LLCs are directed toward freshmen, as they are the least ready for campus life, but we would like to include sophomores in this initiative as well.

Ms. Record advised that in the recruitment of athletes to our campus the look of the fields, the locker rooms and the campus in general is a large selling point. We host tournaments in Fleming gym and the soccer field that bring prospective students to campus as well a youth camps along with the School of Music, Theater and Dance, to introduce the campus to potential students.

Mr. Sprinkle asked if the Spartan Club was just for men's basketball. Ms. Record reported that all sports are part of the Spartan Club and that alumni now have the ability to donate funds to any specific sport.

Mr. Sprinkle thanked Mr. Taylor for the presentation and asked that information like this be presented to the Board in concise positive terms that they can use when meeting with members of the Board of Governors or General Assembly.

**ACTION ITEMS:**

**Authorization for Receipt of Gift Property (BAC-1)**

UNCG’s Endowment Fund is the owner of a .27 acre parcel of land directly adjacent to Piney Lake. The Endowment Fund would like to gift this land to the State of North Carolina for the benefit of UNCG. The Guilford County tax value is $2,000.

We request that the Board of Trustees authorize and direct the administration to proceed with the acquisition by gift deed as well as seek approvals from the President/Board of Governors and work with the State Property Office as required under state law and the BOG regulations.

Mr. Sprinkle moved that the Board authorize this action. Ms. Smalls seconded the motion. It was passed by acclamation and will be placed on the consent agenda for the full Board meeting.

**Parking Regulations (BAC-2)**

Scott Milman presented an update of the campus access trends at UNCG. He reported that on UNCG campus we now have a space for every permit sold, and with the decrease in single occupancy cars coming to campus we have reduced our greenhouse gases 17.7%. We are mandated by state law to be carbon neutral by 2050. He further advised that the management system that tracks permits was purchased in 2004. The company stopped supporting the software in 2008 and now we are in a position of not being able to support it with the equipment on campus. A new system has been investigated and will be purchased shortly.
UNCG has won first place as the best workplace for commuters. Runners up included Stanford University, University of California Irvine, UCLA, University of Pennsylvania, University of South Florida and Virginia Tech.

The following changes in parking permits and lots were proposed:

- **New Spartan Village Residential Permit –** UNCG would offer limited adjacent surface parking lots for residents of Spartan Village with the VB permit type.
- **Permit Rate Increase –** UNCG is recommending a rate increase for all permits beginning in 2013-14. The last rate increase was in 2011-12. Parking facilities are not supported by state appropriations and costs must be covered by revenues generated from the sale of parking permits. Parking fines are no longer allowed to be kept by UNCG and must be turned over to local schools; therefore permit sales are the core funding source. This increase is necessary to support the campus expansion and maintain the current level of service provided. The rate increase for all permit types is approximately 3%.

Mr. Sprinkle moved that the Board authorize this action. Ms. Smalls seconded the motion. It was passed by acclamation and will be placed on the consent agenda for the full Board meeting.

**Designer Selection for Steam Distribution System Replacement, Phase II (BAC-3)**

Mr. Quintal reported that this is part of the continuing project to replace the forty year old steam and condensate piping lines on campus. This particular area is from manhole cover 9 to 15. Eight letters of interest were received, none from Guilford County. The selection committee recommends Affiliated Engineers, Inc. of Chapel Hill, NC. Affiliated Engineers has a specialized studio specifically designated to the design of utility infrastructure, their design approach demonstrated a clear understanding of the project objectives and the design team members will follow the project through the design and construction phases of the project.

Ms. Smalls asked about the HUB participation for this project. In the design phase there is no HUB participation.

We request that the Board of Trustees approve the firm of Affiliated Engineers for this project. Mr. Kaplan moved that the Board authorize this action. Mr. Sprinkle seconded the motion. It was passed by acclamation and will be placed on the consent agenda for the full Board meeting.

**Construction Manager at Risk Selection for Student Recreation Center (BAC-4)**

Ms. Safran asked to recuse herself from this action item and requested it not be placed on the consent agenda so that she could recuse herself again at the full Board meeting.

The project will construct a new Student Recreation Building at the mixed use village. The project budget is $91 million. Fourteen proposals were received, three with operations in Guilford County as part of joint ventures. The firm of Skanska USA Building, Inc. and Rentenbach Constructors, Inc. Joint Venture of Durham, NC is recommended for this project.

The joint team of Skanska/Rentenbach provides a strong local presence and has in depth knowledge of the local contractor market and construction costs. They demonstrated a clear understanding of key neighborhood concerns and the importance of maintaining a positive and collaborative relationship with
the adjacent neighborhood. They also presented a proactive, creative and disciplined approach to preconstruction services.

Ms. Smalls asked the HUB participation goal. For this project UNCG has set a goal of 30% HUB participation.

Mr. Kaplan moved that the Board authorize this action. Mr. Sprinkle seconded the motion. It was passed by acclamation and will be voted on again at the full Board meeting March 7, 2013.

**Issuance of Special Obligation Bonds (BAC-5)**

The replacement of parking spaces lost to the Jefferson Suites siting was planned as part of the cost of the Jefferson Suites acquisition and will be constructed in a new capital project known as "1600 W. Lee Street Parking Lot Improvements" at a cost of $3,432,000. The Board is being asked to approve the issuance of debt for this parking lot improvement with the intent to use part of the proceeds of the 2012A bonds for a portion of the construction costs of the 1600 W. Lee Street lot.

Mr. Sprinkle asked if anyone had heard of an attempt to stop of the use of this type of bonds. Mr. Taylor advised that he had not heard about this, but the parking lot is a self-liquidating project so it might not be subject to this change.

Mr. Sprinkle moved that the Board authorize this action. Mr. Kaplan seconded the motion. It was passed by acclamation and will be placed on the consent agenda for the full Board meeting.

Mr. Taylor advised the Board that a class on reviewing the UNCG Financial Statement will be held on Wednesday, April 10 from 3-4:30 in the Business Affairs conference room, 254 Mossman Building. He asked that anyone planning to attend please RSVP to Donna Honeycutt to ensure we had enough space.

There being no further business, Ms. Safran adjourned the meeting at 11:45 a.m.

Respectfully submitted

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Donna Honeycutt