MINUTES
The University of North Carolina at Greensboro
Board of Trustees
Academic Student Affairs Committee
September 5, 2012

MEMBERS PRESENT:
Kate Barrett, Chelsea Boccardo, Cherry Callahan, Carolyn Ferree, Linda Hiatt, Skip Moore,
Harriett Smalls, and Provost David Perrin

OTHER BOARD MEMBERS/GUESTS:
Rebecca Adams, Alan Boyette, Linda Brady, Bonita Brown, Sarah Carrigan, James Clotfelter,
Nathan Duggins, Bruce Griffin, Helen Hebert, Randall Kaplan, John Lepri, Jodi Pettazzoni, Judy
Piper, Kim Record, Cindy Reed, Steve Rhew, Steve Roberson, Susan Safran, David Schaefer,
Steve Serck, David Sprinkle, Mike Tarrant, Reade Taylor, and Marty Weissburg

PROCEEDINGS: Moore welcomed members/guests. Greetings were exchanged and agenda
items were addressed.

Approval of Minutes of May 2, 2012. The minutes were unanimously approved.

Provost Report
Perrin briefed on the current dean searches. He met with faculty assemblies, search committees,
and open town hall forums with Baker and Associates (executive search firm) for each of the
three dean searches in the schools of Music, Theatre and Dance, Nursing, and Health and Human
Sciences to explain the process/timeline. Position announcements and advertisements have been
published. Three (Friday/Saturday) combination dates have been scheduled in October for
confidential airport interviews (semi-finalists). From this process, three or four finalists will be
selected for open/inclusive campus interviews. The goal is to complete all three searches by the
end of Fall 2012.

Student Affairs Report
Vice Chancellor Callahan reported that UNCG has been selected as one of 25 lead institutions in
a national initiative focusing on civic learning and democratic engagement sponsored by the
National Association of Student Personnel Administrators. She welcomed the new Director of
Career Services, Patrick Madsen, who will be introducing creative developments in this
department and across the University. Weekend programming has improved significantly for
students and exciting events are planned around the Quad opening. All are welcome to join
tours of the renovated spaces during Homecoming – the first weekend in November. Discussion
followed related to the Helping Friends Program, Spartan Village, Student Health Services,
review/expansion of the Green system, and the Freshman Read author of Wine to Water, who
will be speaking on campus (co-sponsored with the University Libraries).
**Research and Economic Development Report**
Perrin provided this report on behalf of Shelton. He explained and distributed a chart on grant submissions and award comparisons from 2007 to the current year. Data may be found on the Office of Sponsored Programs web site.  
In addition, he updated the committee on the SERVE appeal, which is pending a decision from the Department of Education.

**Chancellor Update**
Moore invited Chancellor Brady to address the committee. She highlighted two recent recognitions – Princeton Review 2013 lists UNCG among the country’s best institutions for undergraduate education. Forbes lists UNCG among its 2012 Top 100 Best Buy Colleges (ranked 43rd). The 2012 Washington Monthly rankings of national universities placed UNCG #89 overall. In the category of social mobility, UNCG ranks No. 8 nationally.  
http://ure.uncg.edu/prod/cweekly/2012/09/25/no8insocialmobility/

**ACTION ITEMS:**

**Candidates to be Awarded Degrees and Certificates August 2012**
With no discussion, Moore requested a motion to recommend this item for approval to the full board (consent agenda). Ferree moved and Hiatt seconded. The motion carried unanimously.

**Policy on Evaluation of EPA Non-Faculty Employees**
Boyette explained the evaluation process for EPA Non-Faculty as a means of providing additional guidance to EPA supervisors and employees through the establishment of a formal policy related to the annual EPA Non-Faculty employee evaluation process. It was recommended that the template be updated to connect the supervisor and employees’ joint comments to agree on a future course of action (either remedial or developmental). Moore requested a motion to recommend this item for approval to the full board (consent agenda). Barrett moved to approve the policy and Boccardo seconded. The motion carried unanimously.

**INFORMATION ITEMS:**

**Report of Additions to and Deletions from the May 2012 Degree Candidates List**
No discussion followed.

**Report of University Policy Concerning Employment of Related Persons, Anti-Nepotism**
Perrin explained how an individual, currently employed in the Bryan School of Business and Economics, was handled under this policy. As per standard procedure, the supervising individual (department head) was taken completely out of the loop. This allows for the employee to be evaluated by the Associate Dean of the Bryan School in this case.

**Student Enrollment, Fall 2012**
Moore deferred this item to the full board meeting on Sept. 6.
Update on Retention and Graduation Rates
Roberson reported on progress and activities that have been developed to help address challenges and opportunities related to retention and graduation. He highlighted initiatives and invited Trustees to team up with Undergraduate Studies as volunteers to serve the University in this capacity. Training will be provided.

SACS Update
Pettazzoni reported via Power Point on the status of UNCG’s preparation for reaccreditation in 2014. She explained the timeline/process, the creation of a Quality Enhancement Plan, areas of review, increased emphasis on assessment in higher education, and historical areas of challenge.

Update on Strategic Plan Goals
Perrin invited Adams to summarize proposed revisions to the plan and respond to questions. Discussion followed.

DISCUSSION ITEMS:

UNCG Performance-Based Metrics
Perrin explained the rationale for selection of campus-specific metrics, the process by which goals were set, and the current status of the conversation between UNCG and General Administration. Chancellor reminded that the new UNC System Strategic Plan will be done by January 2013 and indicated that for the next planning cycle the UNCG Strategic Plan should align with the performance metrics.

A question was raised about how many of our graduates are employed after graduation and what assistance is provided to help with employment (interviews/job fairs, etc.). Perrin stated Student Affairs does a very good job in this area and suggested inviting the new Director of Career Services, Patrick Madsen, to a future Trustees meeting.

Chancellor’s Major Goals for 2012-13
Moore deferred this item to the full board meeting on Sept. 6.

Update on Academic Program Review
Moore deferred this item to the full board meeting on Sept. 6.

CLOSED SESSION:

Personnel Report dated August 16, 2012
Moore deferred this item to the full board meeting on Sept. 6.

Salary Increases Report
Moore deferred this item to the full board meeting on Sept. 6.

The meeting was adjourned at 3:00 p.m.