ACTION ITEM: Commissioning Agent Selection for Dining Hall Renovation

BACKGROUND INFORMATION: This project will renovate and modernize the existing Dining Hall.

Project Budget: $31,500,000

The Commissioning Agent will work closely with the selected architect, Gantt Huberman Architects, Charlotte, NC, and Construction Manager @ Risk, to conduct design reviews to confirm that the Owner’s Project Requirements and the building’s Basis of Design are being adhered to. During construction the Commissioning Agent will review submittals and perform installation inspections, systems performance testing and evaluation, complete a summary commissioning report, and develop a systems manual for commissioned systems.

The project was advertised on the North Carolina General Administration website and seventeen (17) letters of interest were received, of which three (3) were from Guilford County. The list was narrowed to a short list of four (4) firms for review and presentation of qualifications. The interview committee recommends the following list of firms in ranking order:

- RMF Engineering, Durham, NC
- Affiliated Engineers, Chapel Hill, NC
- Hanson Professional Services, Raleigh, NC

The firm of RMF Engineering, Durham, NC is recommended as the Commissioning Agent because:

- The firm has experience with commissioning dining facilities.
- The firm has experience with commissioning complicated, phased construction projects.
- The firm demonstrated exceptional knowledge of the process which included adding commissioning requirements to the construction documents.

RECOMMENDED ACTION:

The Board of Trustees of The University of North Carolina at Greensboro approve the firm of RMF Engineering, Durham, NC as the Commissioning Agent for the Dining Hall Renovation project.

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Reade Taylor
Vice Chancellor for Business Affairs