

MINUTES

The University of North Carolina at Greensboro Board of Trustees

February 18, 2010

MEMBERS PRESENT OR BY TELEPHONE: Randall Kaplan (Chair), Kate Barrett, Jean Davis, Carolyn Ferree, Steve Hassenfelt, Linda Hiatt, Richard Moore, William Pratt, Jessica Russo, Susan Safran, Gwynn Swinson (by telephone)

ABSENT WITH NOTICE: Earlene Hardie Cox

OTHER STAFF MEMBERS/GUESTS: Steve Bowden (Board of Governors), Linda Brady, Kevin Bullard, Mike Byers, Lucien Capone, Terri Cartner, James Clotfelter, Jonnelle Davis (News & Record), Carol Disque, Rollin Donelson, Steve Gilliam, Helen Hebert, Mary Hummel, Laurie Kennedy-Malone, Bruce Michaels, Sharlene O'Neil, David Perrin, Jorge Quintal, Kim Record, Cindy Reed, Steve Rhew, Don Skeen, Patricia Stewart, Mike Tarrant, Reade Taylor, Jana Wagenseller

Chair Randall Kaplan called the meeting to order at 8:30 a.m.

WELCOME:

Chair Kaplan welcomed members of the Board of Trustees and invited guests.

In accordance with the UNC Board of Governors, Chair Kaplan then read the following statement:

“As chair of the Board of Trustees, it is my responsibility to remind all members of the board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

Susan Safran stated a personal conflict of interest regarding the Business Affairs Committee action item BAC-6. No additional conflicts of interest were noted.

Roll call was then read by Sharlene O'Neil, assistant secretary.

REMARKS BY CHANCELLOR LINDA BRADY:

Chancellor Brady gave a special welcome to Laurie Kennedy-Malone, Faculty Senate Chair, Jana Wagenseller, Alumni Association President, Kevin Bullard, Staff Senate Chair, and Steve Bowden, Board of Governors liaison to UNCG. She announced to board members that Steve

Gilliam, Assistant Vice Chancellor for University Relations, is retiring from UNCG, and she thanked him for his service.

Brady provided personnel updates, as follows:

- Mike Tarrant, Special Assistant for Federal Relations, has assumed responsibilities for state relations in addition to federal relations.
- Based on the approval of the Board of Governors, restructuring of the Academic Affairs and Student Affairs divisions is being implemented under the leadership of Provost and Executive Vice Chancellor David Perrin. Plans are to provide a report to trustees on the progress of the restructuring at the April full board meeting.

Brady commented about the press conference on February 9 announcing the “UNCG Guarantee” program and indicated that President Bowles highlighted the program at the Board of Governors meeting last week. She added that next Monday, February 22, the “UNCG in 3” program will be announced. The program will allow highly motivated students who arrive at UNCG with advance placement credit, iSchool credit, or early college credit to graduate in three years.

She commented that the Board of Governors approved last week the alternative proposal on tuition and fees that the Board of Trustees approved last fall. This will move to the legislature in May.

Brady told trustees that on Tuesday this week she made a presentation to the Joint Legislative Education Oversight Committee in Raleigh. She appeared along with Chancellor Thorp of UNC-Chapel Hill who spoke about their efforts to implement the recommendations of the Bain Report, an analysis done by Bain & Company of the organizational structure and services in ten different areas on the UNC-Chapel Hill campus. Other UNC System chancellors were asked by President Bowles to take a look at the Bain Report and determine whether some of the recommendations were applicable to their campuses. A committee led by Jim Clotfelter was established to prepare a report for UNCG. Chancellor Brady commented that one of the goals of her presentation in Raleigh this week was to convey that UNCG has traditionally been focused on effectiveness and efficiency in the context of providing a quality education. Slides from the presentation have been posted on the budget page of UNCG’s website.

CONSENT AGENDA:

The Board of Trustees moved on the following consent agenda.

- 1) Approval of the Minutes of the November 19, 2009 meeting
- 2) Proposed Revision of *UNCG Board of Trustees Code*, Section 204B (AAC-1)
- 3) Personnel Report dated January 25, 2010 (AAC-2)
- 4) Nomination for University Honorary Degrees (AAC-3)
- 5) Issuance of Special Obligation Bonds to Refinance Existing Debt (BAC-1)
- 6) Commissioning Agent Selection for Dining Hall Renovation (BAC-3)
- 7) Commissioning Agent Selection for Quad Residence Halls Comprehensive Renovation (BAC-4)

All approved and the motion carried.

PRESENTATIONS:

The following presentations were made to the board.

- David Perrin, Provost and Executive Vice Chancellor, provided an update on the Request to Plan a School of Pharmacy at The University of North Carolina at Greensboro. He read to trustees a resolution received from the Greensboro City Council in support of UNCG's proposal for a School of Pharmacy. He then shared the agenda for an upcoming visit by consultants to UNCG on March 5, including a three member team of deans or former deans of pharmacy schools from across the country. He outlined a revised pharmacy timeline, as follows: Request to Plan submitted to UNC General Administration in February 2009; Submission of consultant report to UNC General Administration in March 2010; If recommended by UNC President, Board of Governors review of Request to Plan in April 2010; If approval to plan granted, submission of Request to Establish in September 2010.

Jean Davis moved that the Board of Trustees craft a resolution in support of the School of Pharmacy. All approved and the motion carried.

Steve Bowden recommended that UNCG should also request a resolution from the Guilford County Commissioners emphasizing the private support component.

- Rollin Donelson, Associate Vice Chancellor for Safety and Emergency Management, provided a summary of the Enterprise Risk Management process at the recommendation of the Audit Committee who heard a similar presentation at their last meeting.

Chair Kaplan suggested that the Audit Committee provide to trustees an Enterprise Risk Management report annually. Jean Davis, Chair of the Audit Committee, agreed.

- Jorge Quintal, Associate Vice Chancellor for Facilities, introduced Clymer Cease to present the preliminary drawings of the Tower Village II building. Mr. Cease spoke of the physical and programmatic interface of the building being at the corner of Spring Garden and Kenilworth.

Steve Hassenfelt expressed a need for transparency on how decisions are made regarding the number of beds (revenue generating) and the number of classrooms (non-revenue generating) to include in various projects.

Chair Kaplan stated that he understood the board was not being asked to approve the design at this time, but to get a feel of the space. He suggested that for future building project presentations it would be helpful for board members to receive a breakdown of square footage, types of spaces (bedroom, classroom, retail), etc., and how it fits into the master plan.

Chair Kaplan requested a financial presentation of each project and how the pieces fit together. Mr. Hassenfelt reminded him that Reade Taylor has already prepared such a report, but it needs to be brought back before board members and updated to see how what has been designed fits into the plan.

Hassenfelt raised a concern about Tower Village II not being self-supporting. Reade Taylor responded that in this case it is self-supporting because it is being built by the Capital Facilities Foundation, supported by a lease payment from UNCG. He added that it is likely that the rent UNCG collects from students, at least in the early years, would not cover payments made to the Foundation, however.

- Chancellor Brady and Chair Kaplan spoke about the Board of Trustees role regarding strategic initiatives. It was proposed that by the next meeting of the full board, Brady and Kaplan will review strategic initiatives in greater detail and draft a schedule.

Chair Kaplan provided the proposed dates for future full board meetings as follows:

September 15, 2010 (full day retreat)

September 16, 2010

December 2, 2010

March 3, 2011

May 5, 2011

Steve Hassenfelt suggested that the priority of strategic initiatives be determined at the September retreat and full board meeting.

After some discussion regarding the best time of year for the annual retreat, it was decided to look at other options in addition to September and canvas board members for availability before confirming a date.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE: – *Chair Moore*

Richard “Skip” Moore reported that the Academic Affairs Committee had an excellent meeting on February 2, 2010, at which they acted on all items presented on the consent agenda.

REPORT OF THE AUDIT COMMITTEE: – *Chair Davis*

Jean Davis reported that the Audit Committee did not have a quorum at their February 2, 2010 meeting, making it necessary to bring an action item before the full board for approval.

The board moved on the following action item:

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approves the Internal Audit Charter of the Office of the Internal Auditor.

All approved and the motion carried.

She commented that the committee discussed three information items, including; 1) Summary of Internal Audits Performed – November 2009 Forward; 2) Summary of External Audits Performed – Fiscal Year 2009 Entities Included in University’s Basic Financial Statements; and 3) Summary of External Audits Performed – Prior Fiscal Year Entities Excluded from University’s Basic Financial Statements.

REPORT OF THE BUSINESS AFFAIRS COMMITTEE: – *Chair Safran*

Susan Safran gave the report from the Business Affairs Committee meeting held on February 2, 2010. The committee approved action items BAC-1, BAC-3, and BAC-4 that were forwarded to the consent agenda. It was necessary for additional action items to be presented to the full board for discussion and approval.

The board moved on the following action items:

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro authorizes and directs the administration to proceed with the leasing of space in Greensboro, North Carolina for Housing and Residence Life on an as needed basis per semester for a period not to exceed four (4) years. Further, the Board authorizes the administration to seek approvals from the President/Board of Governors and work with the State Property Office as required under State law and Board of Governors regulations.

Housing and Residence Life would like to have the ability to contract for up to 500 beds in any semester in multiple locations, as needed, over the next 4 years, beginning in the 2010-11 academic year. Therefore, it is necessary to seek Board of Trustees authorization to lease off campus space for Housing and Residence Life should it be needed.

All approved and the motion carried.

2. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approves the team of RodgersHardin/Walter B. Davis, Charlotte, NC as the Construction Manager @ Risk for the Dining Hall Renovation project.

All approved and the motion carried.

3. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approves the Team of Balfour Beatty/D.H. Griffin – Raleigh, NC/Greensboro, NC as the Construction Manager at Risk for the Quad Residence Halls Comprehensive Renovation project.

Chair Safran abstained due to conflict of interest. All others approved and the motion carried.

Chair Safran commented that the Business Affairs Committee had much discussion about an information item regarding Designer and Construction Manager @ Risk Pre-Selection Committees and the possibility of designating a trustee member to attend these meetings to provide input and be able to present information to the full board. She added that other institutions including NC State, UNC-Chapel Hill, and ECU have a voting trustee on the pre-selection committee. After much discussion, it was decided that the board needs more information regarding processes in order to make informed decisions, as well as more detailed information on firms being considered for work on various projects. Board members did not come to a decision regarding whether or not a trustee needs to be designated as a voting member of pre-selection committees.

REPORT OF THE STUDENT AFFAIRS COMMITTEE: - Chair Hiatt

Chair Hiatt reported that the Students Affairs Committee met on February 2, 2010 and had a presentation by Jen Day Shaw, Dean of Students, and Chief Jamie Herring, UNCG Police, on UNCG strategies for prevention and processes for intervention when a student is in distress.

REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE: – Chair Ferree

Carolyn Ferree gave the report from the meeting of the University Advancement Committee held on February 2, 2010, adding that the committee did not have a quorum, making it necessary to bring an action item before the full board for approval.

The board moved on the following action item:

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approves the recommended appointments/reappointments of the recommended individuals to The UNCG Excellence Foundation for a three-year term beginning on April 1, 2010 and ending on March 31, 2013.

Chair Ferree announced the recommendations as follows.

For reappointment: Bill Black, David Brown, Athena Gallins, Luther Hodges.

For appointment: Gay Bowman '72, William “Brad” Hayes '87, Steve Alan Joyce, Jr. '90, Kim Ketchum '70, John McLendon, Jr., Perry Safran, and Dr. Jo Ann Safrit '57.

All approved and the motion carried.

Chair Ferree asked Vice Chancellor Patti Stewart to provide a brief fundraising report. Stewart indicated that the goal for this year is \$12 million, and as of January 31, 2010, the total raised is \$6.56 million. She added that we are currently seeking a \$1.7 gift that is anticipated will come to fruition before the end of the year for a gallery in the library to honor Edward R. Murrow. The development staff is working diligently to secure naming opportunities for the new School of Education building, as well as fundraising for the UNCG Guarantee program.

CLOSED SESSION:

Carolyn Ferree moved that the board go into Closed Session to prevent the disclosure of privileged personnel information under Chapter 126 of the North Carolina General Statutes, prevent the premature disclosure of honor or awards, and discuss matters relating to the location or expansion of industries or other businesses in the area served by UNCG. Steve Hassenfelt seconded, and the board went into closed session.

The board then moved on the following action item:

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approves the naming of the space now known as the “darkroom and photography area” in the Maud Gatewood Building.

All approved and the motion carried.

Kate Barrett recommended the Board return to Open Session, Richard Moore seconded and the board returned to open session.

ADJOURNMENT:

Randall Kaplan recommended that the meeting be adjourned. Kate Barrett seconded, and the meeting ended at 12:00 pm.

Sharlene R. O'Neil
Assistant Secretary to the Board of Trustees