MINUTES

The University of North Carolina at Greensboro
Board of Trustees
Business Affairs Committee
February 14, 2008
Alexander Room - EUC

Attending-Business Affairs: Richard Moore, Randall Kaplan, William Pratt

Board Members and Guests: Kate Barrett, John Bryant, Lucien Capone, Linda Carlisle, Jean Davis, Carolyn Ferree, Steve Gilliam, Stephen Hassenfelt, Carol Matney, Sharlene O’Neil, David Perrin, Cindy Reed, Steve Serck, Patricia Stewart, Reade Taylor

Richard Moore called the meeting to order at 10:30 a.m. The minutes from December 6, 2007 were approved as submitted.

ACTION ITEMS

Authorization for Lease of Space (BAC-1)

Mr. Reade Taylor advised that the lease at 200 E. Northwood, Suite 320, currently used by the UNCG AD/HD Clinic will be ending. Moses Cone Health Systems has purchased the building and needs the space for its own programs. The recommendation is that the Board of Trustees approve that the University proceed with locating space to house the program currently in space secured under the expiring lease. The current annual lease rate is $12.00 per square foot for approximately 2,050 net square feet. The new lease will be bid and will be in the range between $25,000 and $100,000 which is the limit for the Board of Trustees.

Richard Moore moved to accept, Randall Kaplan seconded and the vote was unanimous.

Designer Selection for North/South Spencer Residence Hall Bathroom Renovations (BAC-2)

Mr. Taylor reported that this project will include renovation of gang-style toilet rooms to address user and ADA design issues, replace supply and waste piping, new ventilation and electrical system. The project budget is $4,140,000.

Twenty-nine (29) letters of interest were received, four from local firms. Three firms were interviewed and HH Architecture of Raleigh, NC was selected due to their familiarity with this type of project, pro-active relationship with reviewing agencies and proposed design approach in an historic building.

Randall Kaplan moved for approval. William Pratt seconded. The vote was unanimous.
INFORMATION ITEMS

Report on Architects/Designers Appointed by Chancellor (BAC-3)

Projects that are budgeted for $500,000 or less are approved by the Chancellor and reported to the Board at the next meeting.

The total budget of $40,000 for the Jackson Library Space Assessment Study will be within the $500,000 threshold. Thirteen (13) letters of interest were received, two from local firms. The firm of Lambert Architecture + Interiors was recommended to the Chancellor for this appointment due to their extensive library experience, past performance on previous projects, and experience in project phasing and scheduling.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Donna Honeycutt via Reade Taylor