

## MINUTES

### The University of North Carolina at Greensboro Board of Trustees Audit Committee

November 2, 2006

Attending-Audit: Richard Moore, Thomas Ross

Board Members and Guests: Kate Barrett, Alan Boyette, Alan Bridge, Lucien Capone, Earlene Hardie Cox, Terry Cartner, Jean Davis, Carol Disque, Steve Gilliam, Jill Goodman, Stephen Hassenfelt, Donna Honeycutt, Davis Lumpkin, Anna Marshall-Baker, Carol Matney, Bruce Michaels, Sharlene O'Neil, Jane B. Preyer, Steve Rhew, Teresa Riocci, Yvonne Ross, Don Skeen, Patricia Stewart, Patricia Sullivan, Reade Taylor, Edward Uprichard, David Vaughan, Jonae Wartel, Lanita Withers, Laura Young.

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Richard Moore, Chair of the committee, called the meeting to order at 9:14 a.m.

The minutes for the August 31, 2006 meeting were approved as submitted.

#### **ACTION ITEMS**

##### Approval of the "Audit Committee Charter" of The University of North Carolina at Greensboro (AUD-1)

Richard Moore announced that the charter had been distributed to the Board. The Audit Committee is a standing committee and at the present time is made up of the Business Affairs Committee.

Tom Ross asked Lucien Capone if it was common practice for the Business Affairs Committee to be the Audit Committee. Mr. Capone was unfamiliar with the other campuses at this time. Since this is a new regulation from the Board of Governors, Chancellor Sullivan will investigate to see who the other campuses appoint to this committee.

Tom Ross asked if the University's foundations used outside auditors. Mr. Taylor responded that all of the foundations are audited by an outside firm and currently use McGladrey and Pullen. Having one firm does reduce the cost but any of the foundations are welcome to change at their discretion and could pay the additional cost.

Earlene Hardie-Cox recommended that members of the Board other than the Business Affairs Committee should be part of the checks and balances necessary for an oversight committee. Steve Hassenfelt pointed out that the members of the committee needed to understand that this duty would entail more than attending the quarterly Board meetings. He

stressed that extensive work would be required for the committee to be more than just perfunctory, including reviewing audits, meeting with individuals and attending the initial and exit meetings with the state auditors.

Richard Moore recommended that the first paragraph under III. Organization, of the charter distributed at the meeting, be edited to read as follows:

“The Audit Committee is a standing committee of the Board of Trustees, appointed by the Chair. There shall be a minimum of three (3) members of the Audit Committee. Each Audit Committee member must be independent of UNCG Administration and free of any relationship that would impair such independence. Members may not receive consulting, advisory, or other fees from the University.”

Tom Ross moved to approve the request. Richard Moore seconded the motion and it was unanimously approved for recommendation to the full Board.

#### INFORMATION ITEMS:

##### Trustee Audit Review (AUD-2)

Don Skeen reported that the summary of audits performed and the Audit Plan for fiscal year 2007 was attached for review.

The meeting was adjourned at 9:14 a.m.

Respectfully submitted,

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Donna Honeycutt